

Avoca District 37 PTC Minutes
January 8, 2019
Parent Teacher Council Meeting 7:00 pm

PTC President Dorothy opened meeting at 7:05 pm.

- I. District Update
 - A. Science Olympiad in swing: Varsity won and JV won against other varsity.
 - B. Upcoming events:
 - 1. Peace and Pizza (Jan 16) with the initiative to build library in Vietnam.
 - 2. Movie Night (Jan 19)
 - C. January 23rd Board meeting:
 - 1. Continuum of Services Survey initial report will be presented with areas identified for needing high levels of growth.
 - 2. Transportation Fee Survey results will be presented with talk about fees going forward.
 - D. February board meeting: 1 of 2 final presentations of the new ELA curriculum (which will roll out to K-8 students fall of 2020).
- II. Budget and Financials
 - A. Budget up-to-date up to December 31st and financials look on-track.
 - B. Small variance for Innovation Grant balance due to incoming checks.
 - C. Movie night revenue will be deposited in full after the event.
- III. Incorporation progress
 - A. Found a new attorney who offered to help pro-bono and will look over PTC bylaws as well.
 - B. PTC needs to begin filing taxes as PTO in July of 2020 (Dorothy and Bingling)
 - 1. If gross income is over \$50,000 can't file using the EZ form.
 - 2. Our PTC gross income includes room fees so we are close to 50,000.
 - C. Received the sales tax exemption letter for people to use for purchases for PTC events (fun fair, movie night, etc.)
- IV. Upcoming Events
 - A. Innovation Grant
 - 1. Raised \$2,200 thus far.
 - B. Movie Night
 - 1. Date moved to Sunday January 19.
 - 2. Movie that 3rd graders chose is "Smallfoot."
 - 3. Announcement went out in newsletter and individual school announcements, flyers for RSVP to go out this Friday or Monday.
 - 4. Melanie to go to Peace and Pizza event to promote movie night event.
 - 5. Spirit Wear will have a table to sell merchandise this year.
 - 6. Table for concession stand.
 - a) Dorothy to buy concession stand food; if leftover inventory, will sell at Fun Fair or give to the 8th grade concession stand.

- b) Need a lock box and small bills / change for concession stand.
- 7. Pizza order from Lou Malnati will remain the same as last year but asking people to bring their own water bottles filled with water.
- 8. Small raffle prize.
- 9. Movie Night is **not** a drop-off event; parents need to stay.
- 10. Subcommittees of PTC providing a short YouTube video to play before the movie.
- 11. Melanie to email Kaine time school doors need to be open and drawing of the needed set-up (with extra table for concession stand).
- 12. **Volunteers:** Need a few more adults for clean-up and concession stand.
- 13. **Fundraising:** Hoping for a few “sponsorship” families for movie night. Mel to let Kristin know if any families sign up to sponsor through the RSVP so she can make the baskets.

C. Fun Fair

- 1. February 23, 2019
- 2. Still need a teacher to coordinate the teacher raffles. Dorothy to email teachers the person who will be in charge.
- 3. Think of raffle ideas for teachers to bid on.
- 4. **Volunteers:** Need 11 more student volunteers and 24 more adults.

D. Updates

- 1. Innovation Grants
 - a) Applications via google survey due this Friday (Jan 10).
 - b) Currently have 4 applications.
 - c) Ann to send the applications to the school principals for approval on Friday night.
 - d) Ann to send innovation grant flyer to Peter Ogden for him to send out to teachers as a last-minute reminder.
 - e) Encourage all teachers to get applications in even if they are not sure it will be approved.
- 2. Avoca West
 - a) Fill a Heart for Kids at the holiday party - a bit chaotic because it was the first time but overall had a positive impact.
 - b) Discussion about holiday part for next year tabled.
- 3. Marie Murphy
 - a) Have a discussion for next year’s MM holiday party to incorporate more activities whether with parent volunteers (like AW) or with a service project.

E. New Business

- 1. Nominees for PTC board member positions for 2020-2022 needed by February 29th.
 - a) Have 1 nominee already for each position.
 - b) Will also send out an email to see if anyone else wants to be involved.

2. Larger gift item needed by the district and seeing if PTC would be willing to fundraise or use existing funds for them.
 - a) 2 new signs for the front of Avoca West and MM.
 - b) Flexible furniture to make the MM Community Room more functional for bigger groups of kids (multiple classes), meetings, or events.
 - c) PTC will discuss at next meeting what to do with reserve and how much should be in the reserve.
 - d) Put it to a vote to the larger PTC members or possibly fundraise specifically for these gift items next year.

Meeting adjourned at 8:05.

Attendees:

Dorothy Elfrig
Peter Ogden
Amanda Hoffmeister
Jamie Taylor
Melanie Morrow
Eric Morrow
Bingling Zhou
Eugenia Hsin
Kaine Osburn
Ann Heinz
Ross Friedman
Kristen Barry
Sara Shepard
Elizabeth Weimehl